



SUMMER LEISURE FACILITY ATTENDANT – SEASONAL

(end of June to end of August)

The Livingston Homeowners Association (LHOA), is a non-profit organization, which is professionally managed and maintained to ensure Livingston's community features, amenities and The Hub facility will continue to be both esthetically pleasing and conveniently available for the long-term use of its residents. The LHOA also offers many sports, fitness, and recreation programs for all age groups, throughout the year.

We are seeking enthusiastic and reliable **Summer Leisure Facility Attendant** to join our summer team. This seasonal role is ideal for students or individuals looking to gain experience in recreation, hospitality, or facility operations. You'll play a key role in ensuring our facilities are safe, clean, and welcoming for all visitors.

Reports to: Customer Experience Manager

Responsibilities:

- Greet residents and guests, provide information, and ensure rules are followed.
- Support the coordination and setup/teardown of summer camp programs.
- Assist with daily set-up, clean-up, program attendance tracking, and activity prep.
- Supervise the splash park area and assist with outdoor operations.
- Report any issues or safety concerns to Customer Experience Manager.
- Communicate positively with residents and engage with facility users.
- Be an enthusiastic and reliable team player.

Qualifications:

- Must be 16 years of age or older.
- Friendly, professional, and confident communicating with the public.
- Able to work both independently and as part of a team.
- Physically able to perform cleaning tasks and lift/move up to 30 lbs.
- Standard First Aid & CPR certification (or willingness to obtain before start date).
- Clear Police Information Check with Vulnerable Sector Screening.

Assets:

- Previous experience in recreation facility settings.
- Willingness to create and lead pop up activities for residents visiting the Hub.
- Knowledge of inclusive practices and experiences for a diverse and multicultural community.

Work Hours:

- Weekday evenings and weekends.

Compensation:

Wage based on experience and qualifications. This is a full-time seasonal position, Thursday to Monday evenings and weekends. Interested applicants are invited to forward their cover letter and resume to resumes@livingstonhub.ca. While we appreciate all interested parties, only successful applicants will be contacted.