



## SUMMER LANDSCAPER – SEASONAL (beginning of May to end of August)

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The Livingston Homeowners Association (LHOA), is a non-profit organization, which is professionally managed and maintained to ensure Livingston's community features, amenities and The Hub facility will continue to be both esthetically pleasing and conveniently available for the long-term use of its residents. The LHOA also offers many sports, fitness, and recreation programs for all age groups, throughout the year.

The Summer Landscaper's role will be to provide day to day maintenance of the facility, parks and amenities, under the direction of the Facility & Amenities Manager and Facility Foreman.

**Reports to:** Facility Manager & Facility Foreman

### **Responsibilities:**

- Assist with all responsibilities in maintaining the LHOA facility, grounds and specific equipment.
- Maintain summer landscaping: weeding and planting
- Equipment preventative maintenance;
- Ensure safe working procedures and conditions exist at all times;
- Adhere to all LHOA regulations, guidelines, policies and procedures;
- Monitor and enforce when necessary, the housekeeping and safety standards being maintained;
- Conduct self in an appropriate manner while carrying out duties while representing the company
- Be an effective public relations person for LHOA and communicate effectively and courteously with staff, residents, and public;
- Other duties as required

### **Qualifications:**

- Available May to end of August, full time
- Be physically fit and able to lift up to 60 lbs
- Valid Alberta Driver's License is an asset
- Ability to work in a sometimes hot/wet environment
- Ability to work independently and unsupervised as well as with a team
- Excellent organizational and time management skills
- Must enjoy working in a fast paced, challenging and changing work environment
- Current Standard First Aid with CPR Certificate
- Successful completion of a Calgary Police Information Check

### **Compensation:**

Wage based on experience and qualifications. This is a full-time seasonal position (37.5 hours/week) with 7.5 hours/day scheduled between 8:00 a.m. and 10:00 p.m., seven (7) days per week, based on operational needs.

The successful candidate must be available to work a variety of shifts, including days, evenings, weekends, and holidays, within these operating hours. Shift schedules will vary throughout the week.

Interested applicants are invited to forward their cover letter and resume to <mailto:resumes@livingstonhub.ca>. While we appreciate all interested parties, only successful applicants will be contacted.