

Adult members are permitted up to five (5) guests per household. Members' children 10 to 17 years of age, entering the park without an adult, are permitted up to two (2) guests. All guests must sign in at the Customer Service desk before entering the Livingston HOA.

Members with more than five (5) guests and maximum twenty-five (25) wishing to utilize the Livingston HOA needs to fill out a "Guest Park List" form. This form must be completed and submitted **for approval** to the Livingston HOA Customer Service Desk **1 Week prior** to receiving access.

Once submitted, we will respond to you within 2 business days to let you know if it has been approved. Please arrange a back-up plan for bad weather prior to your event.

Members/households will be permitted one (1) guest list per day and a maximum of three (3) times a year.

Residents eligible for membership cannot be signed in as guests.

Guest list forms are available from the Customer Service Desk and on www.livingston-connect.com.

Members will assume full responsibility for their guests and their guests' actions at all times while accessing the Livingston HOA.

Livingston HOA reserves the right to decline access to any group and will not be held responsible for any inconveniences that may have occurred for unapproved guest lists.

Guest Lists will not be approved on days that have scheduled Special Events.

Office Use Only:			
Approved:	Yes <input type="checkbox"/>	No	by: _____
Guest List:	1	2	3
Note(s):	_____		

Submit completed form **1 week prior** to your event date to the Livingston HOA Customer Service Desk.

You will be notified within 2 business days regarding the approval of your request. Please wait for **approval** before inviting your guests.

**Guest Lists will not be approved during Livingston HOA Events. Livingston HOA reserves the right to decline access to any group and will not be held responsible for any inconveniences that may have occurred for unapproved guest lists.*

Date Submitted _____

Event Date _____ Event Time _____

Member Name _____ Phone Number _____

Member Address _____

<u>Guests</u>	1 _____	14 _____
	2 _____	15 _____
	3 _____	16 _____
	4 _____	17 _____
	5 _____	18 _____
	6 _____	19 _____
	7 _____	20 _____
	8 _____	21 _____
	9 _____	22 _____
	10 _____	23 _____
	11 _____	24 _____
	12 _____	25 _____
	13 _____	

Members will assume full responsibility for their guests and their guests' actions at all times while accessing the Livingston HOA. Members must remain with their party at all times when accessing the park.

Note: Guest Lists are limited to the Park use only. Please arrange a back-up plan for bad weather prior to your event. If you are also renting a room the guest list portion of your day must occur either before or after your room rental. The outdoor space is common space and cannot be reserved.