



**LIVINGSTON HOMEOWNERS ASSOCIATION**  
**2021 ANNUAL GENERAL MEETING OF MEMBERS**  
**MEETING MINUTES**

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Place: Virtual through Zoom  
Date: September 29<sup>th</sup>, 2021  
Time: 7:00 P.M.

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1. Nolan Frese acted as Chairperson of the meeting. The Annual General Meeting was called to Order at 7:07 p.m.
2. The Chairperson asked Karen Shopland to act as Secretary of the meeting.
3. The Chairperson requested Kaitlyn Rankin to act as Scrutineer for the meeting, with the consent of the Voting Members. As there was no objection, the Chairperson appointed Kaitlyn Rankin as Scrutineer.
4. The Chairperson stated that all items to be approved by the Voting Members are by way of ordinary resolution, which requires at least 50% of the Voting Members present in person or by proxy, voting in favour. The chairman stated that votes are to be by show of voting cards, or by poll if demanded by 10% of the Voting Members.
5. The Chairperson asked for a motion dispensing with reading of the Notice calling the meeting. Reshma Bhatso moved. Kathrina Dioquino seconded the motion. The Chairperson declared the motion carried.
6. The Chairperson asked the Secretary to provide proper proof of mailing the Notice of the Meeting to the Members. Karen Shopland confirmed she had a Certificate signed by Mrs. Jenny Miron, General Manager from the Livingston Homeowner Association, proving proper mailing and emailing of the Notice of the Meeting to the Members.
7. The Chairperson then stated that pursuant to the Association's articles, the lesser of fifty (50) voting members or ten percent (10%) of the Voting Members either personally present or represented by proxy constitutes a quorum, and that at least fifty (50) Voting Members either present or represented by proxy would constitute a quorum. The Chairperson asked the Scrutineer for his report. The Scrutineer reported that there were 1544 Voting Members either present at the meeting, or represented by proxy.
8. The Chairperson declared the meeting to be duly called and properly constituted for business.
9. The Chairperson asked for a motion to approve the minutes of the Annual General Meeting held on December 2<sup>nd</sup>, 2020. Eva Tran moved that the minutes of the Annual General Meeting held on December 2<sup>nd</sup>, 2020 as presented. Khizer Kalsi seconded the motion. The Chairperson declared the motion carried.
10. The Chairperson asked for a motion to dispense with reading of the Directors' Report for the fiscal year of April 1, 2020 through March 31, 2021, also appended to the Notice of Meeting and Information Circular. Khizer Kalsi moved that the reading of the Director's Report be dispensed with. Sukhpal Sangha seconded the motion. The Chairperson declared the motion carried.
11. The Chairperson then proposed to receive, as information, the Auditor's Report and Financial Statements of the Association for the year ended March 31<sup>st</sup>, 2021. Kaitlyn Rankin then reviewed the Financial Statements and the Board answered related questions.
12. The Chairperson indicated that the next item of business was the election of Directors. The Chairperson stated that a maximum of ten (10) Directors be elected and serve until the next Annual General Meeting of the Association. The Chairperson asked for a motion to this effect. Eva Tran moved that ten (10) Directors be elected to serve until the next Annual General Meeting of the Association. Jeremy Ng seconded the motion. The Chairperson declared the motion carried.
13. The Chairperson announced that Brookfield is entitled to appoint up to three directors and has appointed Nolan Frese, to act as President; Kaitlyn Rankin to act as Treasurer; and Karen Shopland to act as Secretary.
14. The Chairperson announced there are seven (7) vacant positions on the Board. The following members in good standing, who currently sit as Resident Directors on the Board, have indicated an interest in being re-nominated to serve as Resident Directors on the Board of Directors until the next Annual General Meeting or until their successors are elected or appointed:

- *Jeremy Ng*
- *Sunny Brar*

- *Johnny Thang*
- *Khizer Kalsi*
- *Hubba Khatoon*

The Chairperson then asked for a motion to nominate these individuals. Khizer Kalsi moved to nominate the above persons as Directors of the Association, to hold office until the next Annual General Meeting or until their successors are elected or appointed. Eva Tran seconded the motion. The Chairperson declared the motion carried.

15. The Chairperson announced the following members in good standing have also put their name forward to be nominated as Directors of the Association:

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|---------------------------|-----------------------|
| • <i>Curt Dieckelt</i>    | • <i>Hamid Bari</i>   |
| • <i>Tanvir Chowdhury</i> | • <i>Salim Syed</i>   |
| • <i>Ishan Kochhar</i>    | • <i>Chuks Ejiogu</i> |

The Chairperson asked if there were any further nominations. Sukhpal Sangha put her name forward.

The Chairperson then asked for a motion to nominate these individuals. Jeremy Ng moved to nominate the above persons as Directors of the Association, to hold office until the next Annual General Meeting or until their successors are elected or appointed. Khizer Kalsi seconded the motion. The Chairperson declared the motion carried.

16. The Chairperson then asked for a motion that nominations be closed. Khizer Kalsi moved that the nominations for Directors be closed. Jeremy Ng seconded the motion. The Chairperson declared the motion carried.
17. The Chairperson stated that as twelve (12) persons have been nominated and seven (7) Resident Directors are required, an election is necessary. The Chairperson provided instructions on voting through Zoom and instructed voting members to mark in favor of seven (7) Resident Directors.
18. The Scrutineer reported that Jeremy Ng, Johnny Thang, Sunny Brar, Khizer Kalsi, Curt Dieckelt, Tanvir Chowdhury & Sukhpal Sangha received the most votes to be elected and serve as Directors on the Livingston Homeowners Association Board until the next Annual General Meeting or until their successors are elected or appointed.
19. The Chairperson asked for a motion to elect as Directors the persons nominated. Khizer Kalsi so moved. Jeremy Ng seconded the motion. The Chairperson declared the motion carried.
20. The Chairperson then stated that the next item on the Agenda was the appointment of the Auditor. The Chairperson asked for a motion that the Board of Directors appoint MNP LLP as Auditor of the Association for the fiscal period ending March 31<sup>st</sup>, 2022, and that the Directors be authorized to fix remuneration. Jeremy Ng so moved. Kathrina Dioquino seconded the motion. The Chairperson declared the motion carried.
21. The Chairperson then asked for a motion to destroy the proxy votes from this year's Annual General Meeting immediately following the conclusion of the meeting. Jeremy Ng moved that the ballots be destroyed. Eva Tran seconded the motion. The Chairperson declared the motion carried.
22. The Chairperson then asked if there was any further business to transact at the Annual General Meeting of the Association. There was none.
23. The Chairperson then asked for a motion to terminate the meeting.
24. At 8:05p.m., Eva Tran moved that the meeting be terminated. Kathrina Dioquino seconded the motion. The Chairperson declared the motion carried, and the meeting adjourned.